

BOARD OF DIRECTORS MEETING IN PUBLIC AGENDA

Date:	Thursday, 11 May 2023	Time:	10:00 – 15:30
Venue:	Conference Room, Field House, BRI	Chair:	Dr Maxwell Mclean, Chairman

- Raquel Licas, Governor observing
- Eleanor Booth, Graduate Management Trainee, observing
- 10.00-10.30 – Surgery CSU team
- 11:15-11.30 – Carly Wilson, People Promise Manager & Debbie Jackson, OD Manager, Bo.5.23.9
- 12:15 – 12:30 - Sara Hollins, Director of Midwifery, Bo.5.23.13– via MS teams
- 13:20 – 13:30 - Professor Anne Forster, Professor of Stroke Rehabilitation, Bo.5.23.15b
- 15:15-15:25 – Jenny Pope, IG lead, Bo.5.23.26 - Data Security & Protection Toolkit

No.	Agenda Item	Lead	Outcome	Papers attached
10:00 Section 1: Opening matters				
-	Chairman's Opening remarks	Chairman		Verbal
Bo.5.23.1	Apologies for Absence <ul style="list-style-type: none"> • Mohammed Hussain, Non-Executive Director • Barrie Senior, Non-Executive Director 	Chairman	For information	Verbal
Bo.5.23.2	Declarations of Interest	Chairman	For information	Bo.5.23.2
Bo.5.23.3	Getting to know the CSUs – Surgery	Chief Operating Officer	For information	Presentation
10:30 Section 2: Business from Previous Board Meeting				
Bo.5.23.4	Minutes of the meeting held on 9 March 2023	Chairman	For approval	Bo.5.23.4
Bo.5.23.5	Matters Arising	Chairman	For information	Verbal
10:35 Section 3: Business Reports				
Bo.5.23.6	Report from the Chairman	Chairman	For information	Bo.5.23.6
Bo.5.23.7	Report from the Chief Executive	Chief Executive	For information	Bo.5.23.7

11:05 Section 4: Delivery of the Trust's Clinical Strategy

11:05 Section 4a: People

Bo.5.23.8	Report from the Chair of the People Academy – March and April 2023 inc. Annual Report 2022/23	Chair of the People Academy	For assurance	Bo.5.23.8
Bo.5.23.9	Staff Survey	Director of HR	For assurance	Bo.5.23.9
Bo.5.23.10	Nursing and Midwifery Staffing Review	Chief Nurse	For approval	Bo.5.23.10

11:45 Section 4b: Finance & Performance

Bo.5.23.11	Report from the Chair of the Finance & Performance Academy – March and April 2023 inc. Annual Report 2022/23	Chair of the Finance & Performance Academy	For assurance	Bo.5.23.11
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BREAK 11:55 – 12:05

12:05 Section 4b: Quality and Patient Safety				
Bo.5.23.12	Report from the Chair of the Quality & Patient Safety Academy – March and April 2023 inc. Annual Report 2022/23	Chair of the Quality & Patient Safety Academy	For assurance	Bo.5.23.12
Bo.5.23.13	a)Maternity and Neonatal Services Update Feb/March 2023 b)Maternity Plan – NHS England	Chief Nurse / Director of Midwifery	For assurance	Presentation Bo.5.23.13
Bo.5.23.14	CQC Update a) CQC Statement of Purpose b) CQC Urgent & Emergency Care Inspection update c) CQC Maternity Report	Chief Nurse	For approval For assurance	Bo.5.23.14a Bo.5.23.14b Verbal
Bo.5.23.15	Research Update: Research Activity in the Trust	Chief Medical Officer	For assurance	Bo.5.23.15
Bo.5.23.16	Update on Place based nursing arrangements	Chief Nurse	For assurance	Bo.5.23.16

BREAK 13:25 – 13:55

13:55 Section 4d: Partnerships				
Bo.5.23.17	Partnerships Dashboard	Director of Strategy & Integration	For assurance	Bo.5.23.17

14:00 Section 4e: Audit & Assurance				
Bo.5.23.18	Report from the Chair of the Audit Committee	Chair of the Audit Committee	For assurance	Bo.5.23.18
Bo.5.23.19	Board Assurance Framework and High Level Risks	Director of Strategy & Integration	For assurance and approval	Bo.5.23.19
Bo.5.23.20	Report from the Chair of the Charitable Funds Committee inc. Annual Report 2022/23 and Terms of Reference	Chair of the Charitable Funds Committee	For assurance For approval	Bo.5.23.20

14:25 Section 5: Governance				
Bo.5.23.21	Annual Compliance Reports a) Self Certification of Provider Licence and Compliance with NHS Code of Governance b) NED Independence Test c) Annual Review of responsibilities of Chair, CEO and SID	Director of Strategy & Integration	For approval	Bo.5.23.21
Bo.5.23.22	Constitution Annual Review	Director of Strategy & Integration	For approval	Bo.5.23.22
Bo.5.23.23	FT Membership Plan	Director of Strategy & Integration	For approval	Bo.5.23.23
Bo.5.23.24	Annual Fire Safety Report	Director of Estates & Facilities	For assurance	Bo.5.23.24
Bo.5.23.25	Annual Security Report (inc violence prevention & reduction standard)	Director of Estates & Facilities	For assurance	Bo.5.23.25
Bo.5.23.26	Data Security & Protection Toolkit	Chief Digital & Information Officer	For approval	Bo.5.23.26

15:25 Section 6: Board Meeting Outcomes				
Bo.5.23.27	Any Other Business	Chairman	For information	Verbal

Bo.5.23.28	Issues to refer to Board Committees/Academies or elsewhere	Chairman	For approval	Verbal
Bo.5.23.29	Date and time of next meetings: <ul style="list-style-type: none"> 13 July 2023 – 10am 21 September 2023 – 9.30am 16 November 2023 – 10am 	Chairman	For information	Verbal

Annexes for the meeting of the Board of Directors 11 May 2023

Annex 1 : For Information: routine reports received by the Board of Directors				
Bo.5.23.30	Integrated Dashboard	All	For information	Bo.5.23.30
Bo.5.23.31	Finance Report	Director of Finance	For information	Bo.5.23.31
Bo.5.23.32	Performance Report	Chief Operating Officer	For information	Bo.5.23.32

Annex 2: For Information: reports received by Board Committees/Academies				
Bo.5.23.33	Guardian of Safe Working Hours (Q4)	Chief Medical Officer	For information	Bo.5.23.33

Annex 3: For Information: Board Committee/Academy Governance				
Bo.5.23.34	Confirmed Academy minutes: <ul style="list-style-type: none"> Quality & Patient Safety Academy – February 2023 & March 2023 People Academy – February 2023 & March 2023 Finance & Performance Academy – February 2023 & March 2023 	Chairs of Academies	For information	Bo.5.23.34
Bo.5.23.35	Confirmed Audit Committee Minutes – 7 February 2023	Chair of the Audit Committee	For information	Bo.5.23.35
Bo.5.23.36	Confirmed Charitable Funds Committee minutes – 1 November 2022 & 12 January 2023	Chair of the Charitable Funds Committee	For information	Bo.5.23.36